



**Glenroy Central
Primary School**

CHILD SAFETY CODE OF CONDUCT

**Approved by School Council:
October 2019**

Review Date: October 2022

Rationale

Glenroy Central Primary School is committed to the safety and wellbeing of children and young people. Our school community recognises the importance of and a responsibility for ensuring our school is a safe, supportive and enriching environment which respects and fosters the dignity and self-esteem of children and young people and enables them to thrive in their learning and development.

Glenroy Central Primary School recognises the partnership between schools and parents to support student learning, engagement and wellbeing. We share a commitment to, and a responsibility for, ensuring inclusive, safe and orderly environments for children and young people.

This Code of Conduct aims to protect children and reduce any opportunity for child abuse or harm to occur. It also assists in understanding how to avoid or better manage risky behaviours and situations. All staff, contractors, volunteers and any other member of the school community involved in child-related work are required to comply with the Code of Conduct by observing expectations for appropriate behaviour below. The Code of Conduct applies in all school situations, including school camps and in the use of digital technology and social media.

Responsibilities

The Principal and school leaders of Glenroy Central Primary School will support implementation and monitoring of the Code of Conduct, and will plan, implement and monitor arrangements to provide inclusive, safe and orderly schools and other learning environments. The Principal and school leaders will also provide information and support to enable the Code of Conduct to operate effectively.

The Leadership and Wellbeing Teams will:

- work collaboratively to create a school environment where respectful and safe conduct is expected of everyone
- adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times
- behave in a manner consistent with the standards of our profession and meet core responsibilities to provide inclusive, safe and orderly environment
- plan, implement and monitor arrangements to ensure the care, safety, security and general well-being of all students in attendance
- identify and support students who are or who may be at risk
- do our best to ensure every child achieves their personal and learning potential
- work with parents to understand their child's needs and, where necessary, adapt the learning environment accordingly
- respond appropriately when inclusive, safe or orderly behaviour is not demonstrated and implement appropriate interventions and sanctions when required
- ask any person who is acting in an offensive or disorderly way to leave the school grounds
- call the police if a person does not leave school grounds when asked to do so.

Staff will:

- adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times
- model positive behaviour to students consistent with the standards of our profession
- proactively engage with parents about student outcomes
- work with parents to understand the needs of their child and, where necessary, adapt the learning environment accordingly
- work collaboratively with parents to improve learning and wellbeing outcomes for students with additional needs
- communicate with the principal and school leaders in the event they anticipate or face any tension or challenging behaviours from parents
- promote the cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander students and students with culturally and/or linguistically diverse backgrounds
- treat all members of the school community with respect.

Parents will:

- adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times
- model positive behaviour to our child/ren
- ensure our child attends school on time, every day the school is open for instruction
- take an interest in our child's school and learning
- notify and inform the school office immediately if any changes should occur to child's emergency/ enrolment information records
- never confront another person's child about any issues pertaining to them or to my child
- work with the school to achieve the best outcomes for our child
- communicate constructively with the school and use expected processes and protocols when raising concerns
- read and be well informed of current school related events on the school's website, XUNO and in the newsletter
- speak initially with teachers in respect to any concerns relating to our child
- support school staff to maintain a safe learning environment for all students
- follow the school's complaints processes when there are complaints
- never smoke on the school grounds, including the Drop Off Zone
- be actively involved, to the best of our ability, in the activities and programs of the school
- treat all staff, students and other members of the school community with respect.

Students will:

- model positive behaviour to other students
- comply with and model school values
- behave in a safe and responsible manner
- respect ourselves, other members of the school community and the school environment
- actively participate in school
- not disrupt the learning of others and make the most of our educational opportunities.

Community members will:

- adhere to the school's Child Safe Policy and uphold the school's commitment to child safety at all times
- model positive behaviour to the school community
- treat other members of the school community with respect
- support school staff to maintain a safe and orderly learning environment for all students
- utilise the school's communications policy in how to communicate with the school.

Acceptable behaviours

We must:

- uphold the school's statement of commitment to child safety at all times and adhere to the school's Child Safe Policy
- treat students and families in the school community with respect both within the school environment and outside the school environment as part of normal social and community activities.
- listen and respond to the views and concerns of students, particularly if they are telling you that they or another child has been abused or that they are worried about their safety/the safety of another child
- promote the cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander students
- promote the cultural safety, participation and empowerment of students with culturally and/or linguistically diverse backgrounds
- promote the safety, participation and empowerment of students with a disability
- report any allegations of child abuse or other child safety concerns to the school's leadership and/or Child Safe Officer
- understand and comply with all reporting or disclosure obligations (including mandatory reporting) as they relate to protecting children from harm or abuse
- if child abuse is suspected, ensure as quickly as possible that the student(s) are safe and protected from harm.

Unacceptable behaviours

We must not:

- ignore or disregard any concerns, suspicions or disclosures of child abuse
- develop a relationship with any student that could be seen as favouritism or amount to 'grooming' behaviour (for example, offering gifts)
- exhibit behaviours or engage in activities with students which may be interpreted as abusive and not justified by the educational, therapeutic, or service delivery context
- ignore behaviours by other adults towards students when they appear to be overly familiar or inappropriate
- discuss content of an intimate nature or use sexual innuendo with students, except where it occurs relevantly in the context of parental guidance, delivering the education curriculum or a therapeutic setting
- treat a child unfavourably because of their disability, age, gender, race, culture, vulnerability, sexuality or ethnicity.
- communicate directly with a student through personal or private contact channels (including by social media, email, instant messaging, texting etc) except where that communication is reasonable in all the circumstances, related to school work or extra-curricular activities or where there is a safety concern or other urgent matter
- photograph or video a child in a school environment except in accordance with school policy or where required for duty of care purposes¹
- in the school environment or at other school events where students are present, consume alcohol contrary to school policy ² or take illicit drugs under any circumstances.

